



**OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS**  
**ULAN BATAR ROAD, DELHI CANTT -110 010**

Tel 25665622

Fax: 011.25674786

E-mail: hgaccounts.cgda@gov.in

No. A/ I/11336/Accts/2018-19

Dated: 11.12.2018

To

PCDA (NC) Jammu

282

24/12

**Subject: Preparation/uploading of Punching Medium-reg.**

*AC Section*

Director General of Audit, Defence Services(DGADS), New Delhi, during the IT analysis of NCS has observed following issues:

- (i) **Number of vouchers have been assigned as zero(0) serial number and uploaded in NCS.** All PCsDA/CsDA are requested to follow the procedure enumerated in Para 168 of Defence Accounts Code while preparing/uploading PM to New Compilation System (NCS) and ensure that all the field in PM are filled before uploading.
- (ii) **The presence of gaps/missing voucher nos.in uploaded PM data of respective years.** All PCsDA/CsDA are requested that as per Defence Account Code, voucher no. of the punching media has to be assigned serially.
- (iii) **Delay in preparation and uploading of PM data in NCS.** NCS was implemented to get the detail of actual booking of Defence expenditure on daily basis. Therefore, PM data have to be uploaded on daily basis.

This issues with the approval of Jt.CGDA(A&B).

*[Signature]*

*[Signature]*  
**Sr.Accounts Officer(A/Cs)**

प्रशा.-I.-र.ले.प्र.नि. (उ.क.) जम्मू  
 AN.-I.-PCDA (NC), Jammu

प्राप्त किया/Received on.....

स.ले.अधि./AFO