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| <b>Office of the Principal Controller of Defence Accounts,<br/>Northern Command,<br/>Narwal Pain, Satwari, Jammu Cantt. 180003</b> |                  |
| E-mail: adminiipcdanc.dad@hub.nic.in   | FAX 0191-2435068 |
| No. AN/II/Legal/Circular   | 29/11/2018       |

**Through Website / WAN only**

सेवा में

- 1) मुख्य कार्यालय में सभी वर्ग  
All Sections in Main office
- 2) मुख्य कार्यालय के तहत सभी उप कार्यालय  
All Sub offices under Main Office

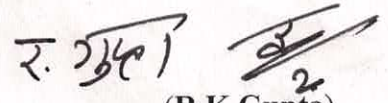
विषय :- **उचित चैनल के माध्यम से कथित अनियमितताओं पर प्रतिक्रिया जमा करना**  
Subject:- **Submission of response on alleged irregularities through proper channel**

मुख्यालय कार्यालय द्वारा उपरोक्त विषय पर दिनांक 27.11.2018 पत्र संख्या नं AN-I/1184/394 को सभी सम्बंधित लोगों की जानकारी और मार्गदर्शन के लिए यहाँ अग्रेषित किया जाता है ।

कृपया ([adminiipcdanc.dad@hub.nic.in](mailto:adminiipcdanc.dad@hub.nic.in)) पर ईमेल के माध्यम से रसीद को स्वीकार करें ।

HQrs office letter No. AN-I/1184/394 dated 27.11.2018 on the subject mentioned above is forwarded herewith for information and guidance of all concerned.


Please acknowledge receipt through e-mail at ([adminiipcdanc.dad@hub.nic.in](mailto:adminiipcdanc.dad@hub.nic.in)).

  
**(R K Gupta)**  
 Asstt. CDA (AN)

**Registered copy to:**

**The Officer In-charge  
IT & S Cell  
(local)**

For uploading on the website and WAN of this office.

  
**SAO (AN)**

100  
28/11/18

Office of the Controller General of Defence Accounts  
Ulan Batar Road, Palam, Delhi Cantt-110010

No. AN-I/1184/394

Date: 27.11.2018

To,

All PCsDA/CsDA/PIFAs/PCA (Fys)/CFA (Fys)

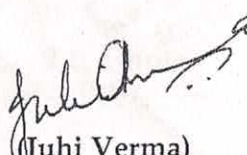
Subject: Submission of response on alleged irregularities through proper channel.

As per existing provisions of vigilance manual, during the preliminary enquiry the public servant concerned is given an opportunity to say what he has to say about the allegations leveled against him to find out if he is in a position to give any satisfactory information or explanation. Thereafter, further course of action is taken by competent authority.

2. During examination of certain cases received from Ministry/OFB/ CVC, it has been observed that concerned officials submitted their response directly to authorities outside department by whom the version was sought for. In such cases facts of the cases are not intimated to the department. In the absence of complete details of the case, processing of the case at later stage becomes complicated.

3. In this regard it is reiterated that whenever, any official of this organization is directed to submit his/her response on alleged irregularities by any other department/agency, the concerned official should submit his/her response through proper channel i.e through CsDA/PCsDA/PIFAs/PCA (Fys) to the CGDA for onward transmission.

4. Strict compliance to aforesaid procedure may be ensured.

  
(Juhi Verma)  
Sr.ACGDA (AN)

Copy to:

IT & S Wing (Local) .....With request to upload the circular on the CGDA's website.

AN-II

प्रशा.-I.-र.ले.प्र.नि. (उ.क.) जम्मू  
AN.-I.-PCDA (NC), Jammu  
प्राप्त किया/Received on. 28/11/18

स.ले.अधि./AAP

28/11

(Juhi Verma)  
Sr.ACGDA (AN)

Please circulate  
to all concerned  
28/11